

Minutes of the Finance Committee

Monday, October 21, 2002

Chair Haukoil called the meeting to order at 8:48 a.m.

Present: Supervisors Pat Haukoil (Chair), Don Broesch, Genia Bruce, Joe Griffin, Joe Marchese, and Mike Sonnentag. Sonnentag left at 11:26 a.m. and Broesch left at 3:30 p.m. **Absent:** Jim Behrend.

Also Present: Legislative Policy Advisor Mark Mader, Judiciary Committee Chair Duane Stamsta, Senior Financial Analyst Mike Baniel, Emergency Government Coordinator Jim Malueg, County Board Supervisor Hank Carlson, Budget Manager Keith Swartz, Clerk of Courts Carolyn Evenson, Business Manager Bob Snow, Chief of Staff Jeff Landin, District Attorney Paul Bucher, Deputy District Attorney Mike Bundy, Administrative Legal Secretary Dani Danielski, Victim/Witness Coordinator Jen Miller, Medical Examiner Lynda Biedrzycki, Deputy Medical Examiner Rob Dunn, Sheriff Dan Trawicki, Sheriff's Business Manager Tom Koth, Jail Administrator Mike Giese, Deputy Inspector Steve Marks, Inspector Bob Johannik, Collections & Business Services Manager Sean Sander, and Administration Director Norm Cummings.

Schedule Next Meeting Dates

Haukoil said the next Finance Committee meeting was scheduled for Monday, October 28th. Broesch said he would not be in attendance that day.

Discuss and Consider 2003 Operating Budgets for Emergency Management, Circuit Court Services, District Attorney, Medical Examiner, and the Sheriff's Department

Malueg discussed the 2003 budget for the Emergency Management Department. Total expenditures increased 6.3% or \$9,315 (\$148,719 was budgeted for 2002 and \$158,034 is being budgeted for 2003). The revenues increased 7.1% or \$6,408 (\$89,990 was budgeted for 2002 and \$96,398 is being budgeted for 2003). The tax levy increased 4.9% or \$2,907 (\$58,729 was budgeted for 2002 and \$61,636 is being budgeted for 2003). The number of personnel remained the same at 1.50 FTE positions.

MOTION: Marchese moved, second by Bruce to tentatively approve the 2003 operating budget for Emergency Management. Motion carried 6 - 0.

Evenson reviewed the 2003 Circuit Court Services budget. Total expenditures increased 6.0% or \$468,502 (\$7,801,172 was budgeted for 2002 and \$8,269,675 is being budgeted for 2003). The revenues increased 5.3% or \$209,392 (\$3,975,900 was budgeted for 2002 and \$4,185,292 is being budgeted for 2003). The tax levy increased 6.8% or \$259,111 (\$3,825,272 was budgeted for 2002 and \$4,084,383 is being budgeted for 2003). The position summary showed an overall decrease of 0.31 FTE positions for a total of 107.25 being budgeted for 2003.

MOTION: Marchese moved, second by Broesch to tentatively approve the 2003 operating budget for Circuit Court Services. Motion carried 6 - 0.

The committee recessed at 11:26 a.m. and reconvened at 12:42 p.m. Griffin, Behrend, and Sonnentag were not in attendance.

Bucher, Bundy, Miller, and Danielski were present to discuss the 2003 budget for the District Attorney's Office. Total expenditures decreased 4.7% or \$106,461 (\$2,272,310 was budgeted for 2002 and \$2,165,849 is being budgeted for 2003). Revenues decreased 23.9% or \$182,061 (\$761,054 was budgeted for 2002 and \$578,993 is being budgeted for 2003). The tax levy increased 5.0% or \$75,600 (\$1,511,256 was budgeted for 2002 and \$1,586,856 was being budgeted for 2003). The position summary showed a decrease of 0.35 FTE positions for a total of 32.93 being budgeted for 2003.

Griffin arrived at 12:55 p.m.

Miller distributed copies of "Waukesha County Victim/Witness Assistance: Facts and Figures – October, 2002."

MOTION: Marchese moved, second by Broesch to tentatively approve the 2003 operating budget for the District Attorney. Motion carried 5 -0.

Biedrzycki and Dunn were present to discuss the 2003 budget for the Medical Examiner's Office. Biedrzycki distributed accompanying information for their review of the budget. Total expenditures increased 5.9% or \$50,172 (\$848,623 was budgeted for 2002 and \$898,795 is being budgeted for 2003). Revenues increased 7.0% or \$8,085 (\$114,880 was budgeted for 2002 and \$122,965 is being budgeted for 2003). The tax levy increased 5.7% or \$42,087 (\$733,743 was budgeted for 2002 and \$775,830 is being budgeted for 2003). The number of personnel remained the same at 9.40 FTE positions.

MOTION: Marchese moved, second by Griffin to tentatively approve the 2003 operating budget for the Medical Examiner. Motion carried 5 -0.

Trawicki, Johannik, Marks, Koth, and Giese were present to review the 2003 Sheriff's Department budget. Total expenditures increased 5.3% or \$1,316,198 (\$24,765,725 was budgeted for 2002 and \$26,081,923 is being budgeted for 2003). Revenues increased 6.1% or \$394,119 (\$6,508,061 was budgeted for 2002 and \$6,902,180 is being budgeted for 2003). The tax levy increased 5.1% or \$922,079 (\$18,257,664 was budgeted for 2002 and \$19,179,743 is being budgeted for 2003). The positions summary showed an overall increase of 0.76 FTE positions for a total of 337.94 budgeted for 2003.

MOTION: Griffin moved, second by Broesch to tentatively approve the 2003 operating budget for the Sheriff's Department as presented in the budget book. Motion carried 5 -0.

Broesch left the meeting at 3:30 p.m.

Discuss and Consider the 2003 Operating Budget for the Department of Public Safety

Cummings, Landin, and Sander were present to discuss this budget as outlined in the budget book. A total of \$225,000 in tax levy is being budgeted for the Department of Public Safety (2003 being the first year of operation). This includes \$145,524 for personnel costs, \$10,340 for operating expenses, and \$69,136 for interdepartmental charges. It includes a total of 2.12 FTE positions. Amendments for this budget (as well as others) will be taken up at the October 28th Finance Committee meeting whereby Cummings and Stamsta explained same. These amendments stem from past County Board and Judiciary Committee actions.

MOTION: Marchese moved, second by Griffin to tentatively approve the 2003 operating budget for the Department of Public Safety as recommended by the Judiciary Committee. Motion carried 4 -0.

MOTION: Marchese moved, second by Bruce to adjourn at 4:24 p.m. Motion carried 4 -0.

Recorded by Mary Pedersen, Legislative Associate.

Respectfully submitted,

Joseph F. Griffin
Secretary